Information Technology (IT) at Medaille College

A review of MedailleOne
Medaille One is where you can...

- view your course schedule
- view your financial aid
- view your billing statement
- view your grades
- schedule tutoring
Accessing Medaille One

Follow the link at the bottom of the Medaille home page

or type the URL:

one.medaille.edu
Logon with your username and password.

Note: Your e-mail is NOT your username!

Welcome to the new MedailleConnect service

MedailleConnect is the new way to get access to multiple web-based services easily.

Connect at the left with your MedailleOne user-id and password. Once connected, you can access other MedailleConnect services - including MedailleOne, Blackboard, and Webmail - without entering your password again. When you sign out of a service, your browser remains "connected" so that you can re-enter that service or access other ones without entering your password.

Sign out, Disconnect, Close and Quit Browsers To Protect Yourself

As you finish with MedailleOne, Blackboard, Webmail, or other MedailleConnect services, you should sign out of those services. When you've fully done or leaving this computer, you should sign out of services that are open in other tabs or windows then click the Disconnect button to prevent new sessions from being started without your password. For added protection, close all browser windows (and quit the browser if its menu bar is still visible), particularly if other people have access to this computer.

Terms of Service

This is a private system. Unauthorized access to or use of this system is strictly prohibited. By continuing, you acknowledge your awareness of and concurrence with the Acceptable Use Policy of Medaille College.

Unauthorized users may be subject to criminal prosecution under the law and are subject to disciplinary action under College policies.
Welcome tab
# Students tab - Overview

## Registration
- Check Your Registration Information
- Look-up Classes to Add
- Add/Drop Classes
- Student Schedule by Day & Time
- Student Detail Schedule
- More BannerWeb Registration
- Term Master Schedule
- Course Catalog

## Billing & Financial Aid
- Account Summary by Term
- Review eBill

## My Courses
No current enrollments.
You can still access Blackboard directly.

## Academics
- Online Tutoring
  Get live online tutoring for a wide range of subjects from experienced experts. Click [here](#) for information on how to configure your browser for best results. (pdf)
Students tab - Registration

- Add or Drop Classes
- View Your Schedule
Students tab - Registration

Registration

- Add or Drop Classes
- View Your Schedule

Billing & Financial Aid

My Courses
Click here to:
View your course schedule, access your course home pages, email your professors, communicate with classmates, and access many more course-related materials.

Student Records

- View Holds
- Final Grades
- Academic Transcript
- More BannerWeb Student Records >>
First Use Items

• **Promissory Note**
  – You must agree to pay your bills.

• **Emergency Alerts**
  – You can sign up for emergency text alerts.

• **Verify Personal Information**
  – Visit the Registrar’s Office for updates or corrections

Click the ‘continue’ button to proceed
<table>
<thead>
<tr>
<th>Registration</th>
<th>Billing &amp; Financial Aid</th>
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"back to the top"
Students tab – Student Records

• View Holds
Students tab – Student Records

- View Your Grades
Students tab – Financial Aid

Billing & Financial Aid

• Review Financial Aid

Billing & Financial Aid

Account Summary by Term
Review eBill

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Students tab – Financial Aid
Review your eBill!!

Billing & Financial Aid

- Review eBill

My Courses
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My Courses

You may access your Blackboard (academic) content from MedailleOne.

The preferred access to Blackboard

blackboard.medaille.edu
Academics – Online Tutoring is available
Tutoring Home Page

Have an essay proofread!

Schedule a time!

Get help right away!
Schedule a Tutoring Session

Pick a subject!

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<tr>
<th>What subject would you like help in?</th>
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<tbody>
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<td>IT Support PowerPoint</td>
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<td>IT Support Access</td>
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<td>Biology</td>
<td>Intro Human A &amp; P</td>
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<td>Intro Accounting</td>
<td>Intermediate Accounting</td>
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<tr>
<td>Individual Income Tax</td>
<td>Cost Accounting</td>
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<tr>
<td>Corporate Tax</td>
<td>Governmental/ not-for-profit</td>
</tr>
<tr>
<td>Introductory Finance</td>
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View your home page as: Services | Dashboard

Customer Service
- Email: support@smarthinking.com
- Visit our corporate site
- By creating an account you agree to our Terms of Use and Privacy Policy.

FAQs
1. How do I submit my essay for review?
2. How do I retrieve my essay that is returned to my Smartthinking account?
3. How do I start a live session?
4. What are the hours of service?

Poll
What do you think of our new site?
- It looks great
- It's alright
- I prefer the old site
- Huh! Don't notice a change
Choose any white cell and click to schedule your appointment!

“Logout” when you are done!
E-mail available in MedailleOne

Direct access via: mail.medaille.edu
E-mail Tips

• Periodically “take out the trash”.
  • ie Go to the Trash folder, click Select All and click Delete.

• If forwarding to you personal account, create a separate Medaille folder and create a rule to place all mail from the domain medaille.edu into the Medaille folder.

• Direct access via: mail.medaille.edu
Questions?

helpdesk@medaille.edu

880-2282