Step 1.) To start the application navigate to Start > All Programs > ClassApps > VSee.

The Program will Launch and you will see this screen:

![VSee login screen](image)

Step 2.) If you have already created a VSee account go to step 3 otherwise for first time use click on the “Create New Account”

You will need to enter your Medaille College Email Address

You will then receive an email from VSee in your Medaille College e-mail Inbox then complete the web forms
Step 3.) Log into VSee with your newly created account.

Step 4.) Video and Audio Setup.

Rochester classroom 112 has a logitech Web camera installed the auto setup will detect this camera, microphone and the rooms speakers automatically (It can take up to a minuite to come up) select Yes when the prompts appear. (Do not change any default settings).

Step 5.) Using the application in class.

Sharing your whole desktop or individule applications is easy. Go to the Vsee Application running on the desktop and select Tools and the drop down menu will appear with sharing options: